Registration form (*formulaire aussi disponible en français*) **TRADE MISSIONS**

**TRADE MISSION TO LONDON**

**November 10 to 14, 2014**

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| --- | --- |
| **Contact Information** | |
| **One form per participant please**  Membership number\*        Non-member  \* Your membership number is necessary in order to benefit from the member rate | |
| Mr.  Ms. First name | Last name |
| Title | Company |
| Address | Web site |
| City | Province |
| Postal code | E-mail |
| Telephone | Fax |
| Cellular during the trade mission | Allergies |
| Contact person in case of emergency  Mr.  Ms. First name | Last name |
| Telephone 1 (      ) | Telephone 2 (      ) |
| Your Quebec enterprise number (NEQ )  If you don’t know it, please visit the enterprise register: <http://www.registreentreprises.gouv.qc.ca/en/a_propos/neq/default.aspx> | |
| **Registration Fees** | |
| **Member – Board of Trade of Metropolitan Montreal** | **Non-member – Board of Trade of Metropolitan Montreal** |
| $2400 | $2650 |
|  | |
| **Payment** | |
| American Express  MasterCard  Visa  Check\*        Card number Expiry date (mm/yy) Card Security Code (CSC or CVV)  A group of 3 digits located on the back of your  card, to the right of the signature strip.  On American Express cards, a group of 4 digits  on the front towards the right.      Cardholder’s name Signature  \* Purchases of $500 or less require payment by credit card. For purchases of $500 or more, credit card accepted or check payable to: World Trade Centre Montréal, 380 St-Antoine St. West, Suite 6000, Montréal, Quebec H2Y 3X7 | |

**Return by email to:**  **For more information:**

[nbond@ccmm.qc.ca](mailto:nbond@ccmm.qc.ca) 514 871-4002, ext. 6216

**Quebec participants:** The costs of the trade mission are eligible as an expense under Bill 90 promoting corporate manpower training.

**Cancellation policy:** An administration fee of ten percent (10%) plus taxes, based upon registration fees, will apply to cancellations received before October10th. Cancellations received after this date will not be reimbursed.

**Payment policy:** The final payment must be received before October 10th 2014.

**Limits of liability:** The participant and the organization whom the participant represents hereby release the World Trade Centre Montréal and the Board of Trade of Metropolitan Montreal from any liability whatsoever, and they hereby waive any recourse, claim or legal action of any kind whatsoever, including, without limiting the generality of the foregoing, any recourse, claim or legal action relating to bodily injuries, material losses, illness, accident, hospitalisation, repatriation, problems with police or legal authorities, or legal actions, whether same result from a statement, act or behaviour of any kind whatsoever made or carried out by the participant before, during or after the trade mission.

The World Trade Centre Montréal and the Board of Trade of Metropolitan Montreal cannot be considered to have defaulted in the execution of their obligations should such execution be delayed, held back or prevented by force majeure. Force majeure includes all causes that are out of the parties’ control, that the parties could not reasonably have foreseen and against which they could not protect themselves, including but not limited to cases of accident, strike, partial or full work stoppage, lock-out, fire, natural disaster, riot, intervention by civil or military authorities, cooperation with any governmental authorities’ rules or instructions, and acts of war (declared or not).**PArticipant directorY**

**Instructions:**

1. **Please attach to the return email a picture (JPEG and a minimum of 300 KB) of you intended to the Participant Directory.**
2. **The Participant Directory is bilingual (French and English). Please fill the page below in both languages.**

|  |
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| 1. **Décrivez votre entreprise (200 mots et moins)  :** |
| 1. **Identifiez le secteur d’activité primaire de votre entreprise (une ligne maximum) :** |

|  |
| --- |
| 1. **Describe your company’s business (200 words or less):** |
| 1. **Identify the sector associated with your company’s primary product or service (one line):** |

**B. Company Profile**

|  |  |
| --- | --- |
| **Identify the category associated with your company’s primary product or service:** | |
| Construction/renovation | Environment |
| Automation Automation | Architecture |
| Green building  Transport  Other : | Information technology  Green technology |
| **What are your goals for this trade mission?** | |
| **Provide information on the services or products you want to sell in this market. What significant features and competitive advantage do your products or services have?** | |
| **Do you currently export/sell to this market? If yes, can you give us the names of projects and cities you have worked on or are presently working on?**  **Yes or No**  **Names of projects and cities:** | |
| **Who would you like to meet? (Specific company names or categories and contact levels)** | |
| **Will you organize other meetings on your own? If yes, which companies will you meet?** | |
| **Is your company established in this market? If yes, could you provide the location of your branch (es)?** | |
| **In terms of number of employees, how large is your organization?** | |
|  | |
| **In terms of annual revenue, how large is your organization?** | |
| Less than $500,000 | $25 million to $50 million |
| $500,000 to $5 million | Over $50 million |
| $5 million to $25 million | Not applicable |
| **What percentage of your organization’s activities is related to exporting?** | |
| % | |